



CCT SHIPPING FRAMES, LLC  
15774 S. LaGrange Rd., #202  
Orland Park, IL 60462  
Phone: 630.441.7046  
[www.CCTShippingFrames.com](http://www.CCTShippingFrames.com)

## **INSTRUCTIONS FOR ASSEMBLY OF THE FOLD DOWN SHIPPING FRAME**

There are 2 pin configurations on each frame.

1. The shorter pin (set pin) cannot be removed when under pressure. This means when the top tier is in a set height the set pins are unmovable by design.
2. The longer pin (safety pin) is the secondary design meant to insure the lack of movement.

During shipping, the frame is collapsed or folded down (to about 16") for ease of shipping. When received, the user should determine how high the top tier needs to be.

1. To open, take hold of legs on top of frame (which is one side) and pull up to 90 . At this degree "snap" legs into place.
2. The same steps should be taken for the remaining legs (which is for the other side), making sure to "snap" legs into place.
3. After determining the height of your load, follow the next steps.
4. Disengage the safety pins from the 2 corners by rotating and pulling the pin out from the locked position until it clears the leg. The safety pin stays attached to the frame.
5. At one side, raise the horizontal bar (attached to legs) to the desired height. Place the 2 set pins in the determined hole. From the top, count the number of holes exposed.
6. At the opposite side, raise the horizontal bar (attached to legs) to the desired height (number of holes should match other side). Place the 2 set pins in the correct hole.
7. Manually lower the pallet support piece (horizontal bar) into the "V" shaped leg slot.